

SECTION 17 – MORGUE PROCEDURES BY TRANSPORTING AGENCIES

I. INTRODUCTION

The Shelby County Coroner's Office maintains a morgue at Brookwood Baptist Hospital. Transporting agency personnel are required to follow these procedures when transporting decedents to and from this facility.

II. MORGUE ACCESS-INCOMING DECEDENTS

Access to the morgue will be as follows and listed in order of preference:

1. The Transport agency will gain access to morgue and secure decedent through SBMC Security.

III. MORGUE ACCESS-OUTGOING DECEDENTS

2. If not previously contacted by the C/DC, transporting agencies shall call 205-669-3846 in advance to arrange a schedule for pick up and shall provide a reasonable estimated time of arrival.
3. When a pickup request has been initiated by a representative of the Coroner's Office, the Funeral Home shall be noted on the Summary Sheet.
4. The C/DC shall call BBH Security at 205-620-8600 and inform them that the decedent should be released to the Name of the Funeral Home.